

**BRECKENRIDGE INDEPENDENT SCHOOL DISTRICT**

208 North Miller Street

PO Box 1738

Breckenridge TX 76424

254-559-2278 (phone)

254-559-3180 (fax)

I.D. # \_\_\_\_\_

To be completed by, Business Office

**Employment Application for Professional Personnel**

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital status, veteran or military status, the presence of a medical condition, disability, or any other legally protected status.  
*An Equal Opportunity Employer*

<b>Personal Data</b>	Date of application _____		Social Security number _____	
	Name			
	<i>Last</i>		<i>First</i>	
	<i>Middle Initial</i>			
	Current Address			
	<i>Street/Box</i>		<i>City</i>	
	<i>St.</i>		<i>ZIP Code</i>	
Other address where you may be reached _____				
Work phone _____		Home phone _____		
Cell phone _____				
Other name(s) that may appear on records _____ <i>(Used only for reference checks)</i>				
<b>Position Data</b>	Position(s) you are applying for: <input type="checkbox"/> Elementary - grade level			
	<input type="checkbox"/> Secondary - subject area _____			
	<input type="checkbox"/> Administration - position _____			
	<input type="checkbox"/> Other _____			
Credentials included with application: <input type="checkbox"/> <b>Résumé</b> <input type="checkbox"/> All teaching and professional certificates or licenses <input type="checkbox"/> All transcripts showing degrees				
Date you can begin work _____				
Have you been employed by the Breckenridge I.S.D. in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If you answered yes, provide dates of employment _____				
<b>Education / Training</b>	Name and location of schools attended	Course of study and major / minor	Diploma, degree, certificate, or license held	Graduate Yes or No



Professional Data	<p>Please list relevant professional activities. Omit references to organizations that would reveal race, age, ethnic origin, or religion.</p> <p>Papers/articles published _____</p>
	<p>Seminars/workshops conducted _____</p>
	<p>Other related professional activities _____</p>
	<p>_____</p>
General Information	<p>Do you have a relative who serves on the Breckenridge I.S.D. Board of Trustees?    Yes <input type="checkbox"/>    No <input type="checkbox"/></p> <p>If yes, please provide the relative's name and relationship to you:</p> <p>_____</p>
	<p>Have you ever been convicted of or plead guilty or no contest (nolo contendere) or received deferred adjudication for a felony or offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor)?</p> <p>Yes <input type="checkbox"/>        No <input type="checkbox"/></p> <p>If yes, please state where, when, and the nature of the offense; indicate whether the charges were dismissed as a condition of probation, suspension, or deferred adjudication:</p> <p>_____</p>
	<p>(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offenses and the position for which you are applying)</p> <p>Have you been sentenced to jail, placed on probation or deferred adjudication in the past 10 years for a misdemeanor or felony?  Yes _____ No _____</p> <p>If yes, please explain in detail, including offense, court, circumstances and final disposition: _____</p>
	<p>Do you have any criminal charges presently pending against you?  Yes _____ No _____</p> <p>If yes, please explain in detail, including offense, court, circumstances and present status: _____</p>
	<p>Have you ever resigned in lieu of proposed nonrenewal or termination?  Yes _____ No _____</p> <p>If yes, please explain in detail the circumstances surrounding the resignation: _____</p>
	<p>Have you ever had your contract proposed for nonrenewal or termination or had your contract nonrenewed or terminated?  Yes _____ No _____</p> <p>If yes, please explain in detail the circumstances: _____</p>
	<p>Have you ever been placed on administrative leave for investigatory or disciplinary purposes?  Yes _____ No _____</p> <p>If yes, please explain in detail the circumstances: _____</p>
	<p>_____</p>
	<p>_____</p>
	<p>_____</p>

Please list references the district can contact regarding your work history. Please include all managers and supervisors who evaluated or supervised your performance at your last two employers.

Full name of reference	School district / firm name	Mailing address	Position/title	Area code/ phone number

Verification

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed on the previous page to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for a period not to exceed 1 year from the date of application. Any applicant wishing to be considered for employment beyond this time period may inquire as to whether or not applications are being accepted at that time.

I understand that the district is authorized by Texas Education Code §22.083 to obtain criminal history record information on applicants selected for employment. I understand that any information obtained from a reference is confidential information and by signing below I waive all of my rights under the Texas Public Information Act and Freedom of Information Act to receive copies of this information.

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

Confidential \*  
Criminal History Record Information Addendum

The Breckenridge Independent School District is authorized by state law to obtain criminal history record information on applicants being considered for employment (Texas Education Code §22.083). The information requested below is necessary to obtain criminal history record information.

*Please print.*

Name \_\_\_\_\_  
*Last First Middle*

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Sex:  Male  Female

Ethnicity:  Black  White/Other

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment, but will be used solely for the purpose of obtaining criminal history record information.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\* This form will be removed from the application and filed separately in the personnel office.