

# ATTENTION:

The parent newsletters, “Parents Make A Difference” and “Parents Still Make A Difference,” as well as activity calendars, are now available on-line.

Schools in Region 14 may now go on-line and access copies of these parent newsletters and activity calendars.

The steps for accessing the newsletters are:

- 1) Go to [www.parent-institute.com](http://www.parent-institute.com)
- 2) Click on Publication Downloads
- 3) Enter ID#: x01983513 and Zip/Postal code: 79601-4750  
**Please keep this log-in in a secure location.**
- 4) Click on “Log in”
- 5) The next screen brings up a list of all available newsletters. Please make sure that the information dealing with Personalization at the top of the screen is appropriate for your school. **There are 3 selections you can choose to change the current personalization: 1) Edit the current personalization – use this form to change the current school information; 2) Add new personalization- use this form to set up your school information on the list; 3) Select a different personalization from a list of those previously set up – use this form if you have previously added your school to the list, click on this selection then locate your school personalization information and click select. This will place your school information on the newsletter.**
- 6) Click on the newsletter that is appropriate for your campus. Please note that there are English and Spanish versions for Early Childhood, Elementary, Middle School and High School.
- 7) Click on “View the entire issue in Adobe PDF (black and white)”
- 8) Print – **REMEMBER to check the heading for your school before printing**

If you have any questions please contact Lucy Smith at 325-675-8641.