

BRECKENRIDGE INDEPENDENT SCHOOL DISTRICT  
DISTRICT IMPROVEMENT COMMITTEE  
2007-2008

MINUTES:

The Breckenridge Independent School District Improvement Committee met on Wednesday, October 17, 2007, at 4:00 P.M. in the Board Room of the School Administration Building, 212 North Miller, Breckenridge, Texas.

The following committee members were present:

Connie Martin	Linda Sims	Shannon Kingery
Marlene Coplen	Jeff Fleenor	Christy Finn
Deborah Gonzales	David Brownrigg	Sharon Kitchens
Susan Shortes		

Those not present were as follows: Roberta Brown, Dwayne Dove, Bryan Dieterich, Tori Williams, Vince Moore, Kathey Collinsworth, Robert Burchett, Molly Peterson, Tracy Blackshear, Kendra Cornett, Hallee Pesch, Derinda Holland, Beverley Olson.

**Welcome and Committee Training:** Mrs. Linda Sims, Director of Curriculum and Instruction, brought the meeting to order and welcomed members. Mrs. Sims conducted committee training using a power point presentation to outline legal guidelines, procedures, and responsibilities. Committee member Shannon Kingery asked if we new what our TAKS score were at this point. Mrs. Sims showed a power point comparing the last year's scores with those of the past four years. The committee was impressed by the progress that has been made over the five year period. Progress was most strong in the subgroups. All subjects tested showed great improvement; however, math and science are the two needing greater gains.

**Planning:** Mrs. Sims reviewed the 2007-2008 district goals as outlined in the District Improvement plan. Committee members were provided a copy of the plan. HB 121, a legislative change, requires the District Improvement Plan to include a dating violence policy. A copy of the BISD policy addressing dating violence was available to each member present. The committee reviewed and discussed the 2007-2008 calendar and looked at areas of interest.

**Budget:** Mrs. Brown, BISD Business Manager, was unable to attend the meeting; however, a handout and cover letter explaining budget highlights was provided. In that cover letter, Mrs. Brown gave the committee helpful information on fund balance and the general fund. She also explained that while 74% of the budget goes to payroll, there were other unexpected as well as anticipated cost the affected the budget for this school year.

**Curriculum and Instruction:** The committee was advised on State Accountability results from the Texas Education Agency. BISD received an Academically Acceptable

rating. Four of the five campuses were also rated Academically Acceptable with Breckenridge Junior High receiving a Recognized rating. The committee learned that BISD had also met Adequately Yearly Progress, AYP, for 2007-2008. This Federal evaluation is based upon TAKS scores in reading and mathematics, completion rate, and attendance rate. Mrs. Sims was glad to report that BISD was not identified for TEA monitoring through the Performance Based Monitoring system in any of the identified program areas: Special Education, Bilingual Education, Career and Technology Education, and No Child Left Behind.

Mrs. Martin, Superintendent of schools, share with members that BISD had been chosen to take part in systemic collaboration project with Region 14 Educational Service Center. The project will focus on improving student performance in mathematics and science. This will have an impact on all levels of the educational system here at Breckenridge.

**Special State and Federal Program Information:** BISD receives funds from entitlements and Federal Programs. Some come directly to the district while others simply pay for services provided through shared service agreements with Region 14 Educational Service Center. Mrs. Sims explained that entitlements are used to supplement academic programs, technology, supplies and payroll. After school programs at North, South and Junior High are paid with funds from these entitlements as is summer school for all campuses. State technology funds are used for supplies, equipment and technology training for teachers. All funds are earmarked for specific needs according to federal guidelines.

**Staffing Patterns:** Each summer staffing patterns are reviewed. This year BISD added several new positions that address specific needs of the district. A counselor was added at the High School to assist the growing number of students involved in CATE, dual credit courses and AP classes currently being offered. She also assists with the counseling duties at the North Elementary Campus. We have added an Adaptive Behavior Unit giving us a total of three. With a growing truancy problem and a strong concern about students dropping out of school, the district hired an At Risk Coordinator to meet these needs. An additional second grade teacher was needed to satisfy the state mandate of a 22-1 student/teacher ratio. Finally, a Title I math program was added at East Elementary. Others were to replace staff that has left the district through retirement or relocation.

Mrs. Sims reported that the Highly Qualified Report had been submitted to TEA and that the BISD staff are 100% highly qualified in all core areas as identified by TEA. This report will be online by November 15, 2007.

**Staff Development:** Mrs. Sims provided the committee a list of all district summer staff development and discussed other staff development that has taken place in the district since school started. Over the summer and in the first nine weeks of school, many teachers have attended training at a Region 14 Educational Service Center in Abilene, state and national conferences, as well the teacher training offered in the district. Teachers were asked to complete a needs assessment in the spring of 2007. Local workshops were planned in an effort to address those identified needs.

In the past, the district had contracted with TSTC for CPR/AED/First Aide training. This year, two BISD staff members received certification in CPR and on the AED in order to train the staff members that are required to have up-dates every year. This has been a positive move for the district.

The committee learned that BISD is in a partnership with Lovejoy ISD, an exemplary district in the Metroplex area, for leadership training. This has been extremely successful venture for both districts.

**Technology:** Dwayne Dove, BISD Technology Coordinator, was attending the Texas Skyward User Group Conference and was unable to present district information at the meeting; however, the committee did learn that BISD is advancing in technology and is ahead of most surrounding districts. One of the goals for the technology department and the campuses is to add more Smart Board technology at all campuses. The elementary has a limited number and more is needed.

**Formative Evaluation:** The committee conducted a formative evaluation of the Campus Improvement Plan to complete the agenda. The committee then had the opportunity to ask questions, make comments, or suggestions.

**Adjournment:** Mrs. Sims thanked the committee for attending and stated that the next meeting would be on December 12, 2007, at 212 North Miller in the Board Room at 4:00 p.m. The meeting was adjourned.